

GALMONT BALLET CENTRE FOR DANCE EDUCATION POLICIES

Lucia Montero | School Director

We are committed to offering you the most professional experience in dance training. Our staff is professional and caring with your children, and we ask the same respect from you. We only have your child's best interests at heart, and want to make sure you get the most out of your experience with us. Thank you for giving us the opportunity to work with your child. ***The following guidelines are designed to provide an atmosphere which allows maximum benefit from ballet instruction. To read and understand this information will help to make this the best learning opportunity for everyone.***

REVISED 4/2019

- Registration is accepted **year-round**.
- Become familiar with our school's Rules and Regulations to ensure your enrollment goes smoothly and to successfully enjoy a program of study. Your signature on the registration form indicates your understanding and acceptance of these codes. This information is available before enrolling.
- All payments are **NON-REFUNDABLE AND NON-TRANSFERABLE**.
- Tuition payment is **DUE THE 1st OF THE MONTH**, not the first class of the month.
- Payments must be made in **cash or check payable to Galmont Ballet**.
- **NO credit Card payment accepted.**
- **\$25.00 Annual Registration fee** is required for all students, due at the time of registration.
- **\$15.00 Late payment fee** when tuition is not paid on time.
- **\$35.00 Returned check fee.**
- **NO** family Discounts.
- **Withdrawal.** If your student must withdraw from a class, please do so in writing via email to info@galmontballet.com. You are responsible for your student's monthly tuition until withdrawal notice has been received by the administrative office.
- Lessons/Classes missed are considered forfeited.
- In the case of inclement weather, classes will be cancelled at the discretion of the Directors.
- Parents of Primary Division students are required to remain in the building during their children's class.
- Students should be picked-up in a timely fashion, within 10 minutes of the end of their last class. GBCDE is not responsible for students left beyond this time.
- For drop-off and pick-up, please park in the parking lot and walk your child to and from the studio.
- GBCDE reserves the right to change or add classes and instructors as needed.
- A student would only be promoted upon the Director's recommendation to ensure that the student is physically/technically ready for the next level.
- GBCDE students **should not** attend any other dance school, dance program, and/or dance activity outside of GBCDE, since this creates conflict with our educational methodology, philosophy, and style, and consequently creates confusion in the student's training.
- Do not bring valuables to the School. GBCDE is not responsible for any loss of valuables and personal belongings.
- ***It is strictly prohibited photographing and video recording*** any student activity during class and/or rehearsals at our facility without the Director's authorization. Parents are permitted to photograph and video record their children with the Director's authorization during Parents Observation Week classes scheduled annually.
- All students must adhere to GBCDE Policies & Codes. The Directors may dismiss any student from the School without refund for breaking any of the Galmont Ballet Centre for Dance Education Policies and Regulations, for being uncooperative, disruptive or destructive, or for endangering the health, safety, and welfare of themselves and others.

Galmont Ballet Centre for Dance Education reserves the right to refuse classes to anyone, or to suspend/dismiss anyone whose conduct or attitude is found to be unsatisfactory. Galmont Ballet Centre for Dance Education does not discriminate on the basis of race, color, national or ethnic origin, in the administration of its educational admissions, policies, or regulations, and all other activities.